# Computer Integration & Programming Solutions Corp.

*AN EQUAL OPPORTUNITY EMPLOYER*

## Employment Application



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| Applicant Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name: | |  | | | | | | | | | | |  | | | | | | | | | |  | | Date: | | |  | | | |
| Last | | | | | | | | | | | | | First | | | | | | | | | | M.I. | | | | | | | | |
| Address: | |  | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| Street Address | | | | | | | | | | | | | | | | | | | | | | | Apartment/Unit # | | | | | | | | |
|  | |  | | | | | | | | | | | | | | | | | | | | |  | | | |  | | | | |
| City | | | | | | | | | | | | | | | | | | | | | | | State | | | | ZIP Code | | | | |
| Phone: | (     ) | | | | | | | | | | | | | | E-mail Address: | | | |  | | | | | | | | | | | | |
| Date Available: | | |  | | | | | Social Security No.: | | | | | | |  | | | | | | | Desired Salary: | | | | $ | | | | | |
| Position Applied for: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | | | | | | | | YES | | NO | | If no, are you authorized to work in the U.S.? | | | | | | | | | | | | | | YES | NO |
| Have you ever worked for this company? | | | | | | | | | | | | YES | | NO | | If yes, when? | | | |  | | | | | | | | | | | |
| Have you ever been convicted of a felony? | | | | | | | | | | | | YES | | NO | | If yes, explain: | | | | | | | | | | | | | | | |
| Are you employed now? | | | | | | | | | | | YES | | | NO | | Reason for leaving: | | | | | | | | | | | | | | | |
| Who referred you to this company? | | | | | | | | | Employment Agency  Advertisement  Friend  College Placement Service  Recruiter  Walk In  State Employment Office  Company E-mail  Other | | | | | | | | | | | | | | | | | | | | | | |
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| Education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| High School: | | | | | |  | | | | | | | | Address: | | |  | | | | | | | | | | | | | | |
| From: |  | | | To: | | |  | | | Did you graduate? | | | | | | | YES | NO | | | Degree: | | |  | | | | | | | |
| College: | |  | | | | | | | | | | | | Address: | | |  | | | | | | | | | | | | | | |
| From: |  | | | To: | | |  | | | Did you graduate? | | | | | | | YES | NO | | | Degree: | | |  | | | | | Major: | | |
| Other: |  | | | | | | | | | | | | | Address: | | |  | | | | | | | | | | | | | | |
| From: |  | | | To: | | |  | | | Did you graduate? | | | | | | | YES | NO | | | Degree: | | |  | | | | | Major: | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| |  | | --- | | General Information | | Subject of Special Study/Research Work | | Special Training, Certifications, Licenses | | Special Skills, Foreign Languages, ETC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| Previous Employment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Company: | | | |  | | | | | | | | | | | | | | Phone: | | | | | | | | | (     ) | | | |
| Address: | | | |  | | | | | | | | | | | | | | Supervisor: | | | | | | | | |  | | | |
| Job Title: | | | |  | | | | | | | Starting Salary: | | | | $ | | | | | | | | | | Ending Salary: | | | | | $ |
| Responsibilities: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| From: |  | | | | | | To: |  | | Reason for Leaving: | | | | |  | | | | | | | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | | YES | | | | | NO | | | | | |  | | | | | | | |
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| Company: | | | |  | | | | | | | | | | | | | | Phone: | | | | | | | | | (     ) | | | |
| Address: | | | |  | | | | | | | | | | | | | | Supervisor: | | | | | | | |  | | | | |
| Job Title: | | | |  | | | | | | | Starting Salary: | | | | $ | | | | | | | | | | Ending Salary: | | | | | $ |
| Responsibilities: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| From: |  | | | | | | To: |  | | Reason for Leaving: | | | | |  | | | | | | | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | | YES | | | | NO | | | | | | |  | | | | | | | |
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| Company: | | | |  | | | | | | | | | | | | | | Phone: | | | | | | | | | (     ) | | | |
| Address: | | | |  | | | | | | | | | | | | | | Supervisor: | | | | | | | |  | | | | |
| Job Title: | | | |  | | | | | | | Starting Salary: | | | | $ | | | | | | | | | | Ending Salary: | | | | | $ |
| Responsibilities: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| From: |  | | | | | | To: |  | | Reason for Leaving: | | | | |  | | | | | | | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | | YES | | | | NO | | | | | | |  | | | | | | | |
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| Company: | | | |  | | | | | | | | | | | | | | Phone: | | | | | | | | | (     ) | | | |
| Address: | | | |  | | | | | | | | | | | | | | Supervisor: | | | | | | | |  | | | | |
| Job Title: | | | |  | | | | | | | Starting Salary: | | | | $ | | | | | | | | | | Ending Salary: | | | | | $ |
| Responsibilities: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| From: |  | | | | | | To: |  | | Reason for Leaving: | | | | |  | | | | | | | | | | | | | | | |
| May we contact your previous supervisor for a reference? | | | | | | | | | | | | YES | | | | NO | | | | | | |  | | | | | | | |
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| Military Service | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Branch: | |  | | | | | | | | | | | | | | | | | | From: | | | |  | | | | To: |  | |
| Rank at Discharge: | | | | | |  | | | | | | | | Type of Discharge: | | | | | | | | | |  | | | | | | |
| If other than honorable, explain: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
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| References | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please list three professional references. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name: | | | |  | | | | | | | | | Relationship: | | | | | |  | | | | | | | | | | | |
| Company: | | | |  | | | | | | | | | | | | | | | | | | Phone: | | | | (     ) | | | | |
| Address: | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Full Name: | | | |  | | | | | | | | | Relationship: | | | | | |  | | | | | | | | | | | |
| Company: | | | |  | | | | | | | | | | | | | | | | | Phone: | | | | | | (     ) | | | |
| Address: | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | |  | | | | | | | | |  | | | | | |  | | | | | | | | | | | |
| Full Name: | | | |  | | | | | | | | | Relationship: | | | | | |  | | | | | | | | | | | |
| Company: | | | |  | | | | | | | | | | | | | | | | | | Phone: | | | | (     ) | | | | |
| Address: | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- |
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| Authorization and Signature | | | |
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| “I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.  I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION “ | | | |
| Signature: |  | Date: |  |